

RISK MANAGEMENT ADVISORY BOARD

Date/Time: Monday, January 27, 2014 5:00 PM

Approved:

Place: West Hartford Town Hall, Room #221

Present: Maureen Boyle-Henninger, Kevin Cuddeback, Albert Brenner,
Jennifer Herz, John Davison

1. RMAB Roles and Responsibilities

Mr. Davison indicated that he had encouraged the Chair to hold this meeting in spite of Mr. Privitera's expected absence in order that members of the Board could have a discussion among themselves for the purpose of reviewing Board's "roles and responsibilities". Though continuing to believe that such a discussion would qualify under FOI law, Mr. Davison declined to move that the Board go into "executive session" on advice of the Corporation Counsel office.

The Chair verified that a quorum was present and that members had copies of (1) the discussion questions; (2) RMAB's Objectives as adopted in May 2009 and (3) RMAB Operating Procedures adopted January, 2007.

Discussion of RMAB's Role and Responsibilities followed.

The meeting adjourned at 6:15 PM.

If you are unable to attend the meeting, please contact:

Lisa Davis, Safety Analyst at lisad@westhartford.org or call 561-7486

Cc:	Scott Slifka, Mayor	Jay Sarzen, Board of Education
	Denise Hall, Town Council	Mark Overmyer-Velazquez, Board of Education
	Ron Van Winkle, Town Manager	Tom Moore, Superintendent
	Joe O'Brien, Corporation Counsel	Chip Ward, Director of Finance & Planning
	Peter Privitera, Director of Finance	
	Rick Ledwith, Executive Director of HR	
	Susan Donatelli, Risk Manager	